

OKLAHOMA STATE UNIVERSITY INSTITUTE OF TECHNOLOGY  
POLICY & PROCEDURES LETTER

**Invitations by Student Organizations for Guest  
Speakers**

**4-005  
STUDENT AFFAIRS  
July 2009**

POLICY

- 1.01 The freedoms of speech and assembly guaranteed by the First and Fourteenth Amendments of the United States Constitution shall be enjoyed by the students and employees of Oklahoma State University Institute of Technology regarding the opportunity to hear off-campus or outside speakers. Free discussion of subjects of either controversial or non-controversial nature will not be curtailed.

PROCEDURES

- 2.01 A request to invite an outside speaker will be considered only when made by an approved student organization recognized by Oklahoma State University Institute of Technology by submitting a campus activity request to the Director of Student Life at least one month prior to the event date.
- 2.02 If a request for an outside speaker is denied, any sponsoring organization can, upon written application to the Director of Student Life, obtain a hearing within two days following the filing of its appeal. The Director of Student Life will form an ad-hoc committee consisting of four student members and the Director of Student Life. The four student committee members will consist of two students from Student Government Association, one student from Phi Theta Kappa, and one student from Residential Housing Association. The committee will render a decision on the written appeal and the decision of the committee will be final.
- 2.03 Where the request for an outside speaker is granted and the speaker accepts the invitation, the sponsoring organization will inform the Director of Student Life, or authorized designee, in writing, immediately of such acceptance. The Director of Student Life of the institution, or authorized designee, may, in his or her discretion, require that the meeting be chaired by a member of the administration or faculty, and may further require a statement to be made at the meeting that the views presented are not necessarily those of the institution or of the sponsoring group.
- 2.04 By acceptance of the invitation to speak, the speaker assumes full responsibility for any violation of law committed while on campus.

Approved: August 1996  
Revised: February 2008

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